mania®
fitness pro convention

SCW

STAFF ASSISTANT GUIDE



RECHARGE THE ROOM.



WE NEED YOU!

Our SCW Crew are leaders who go behind the scenes to make this amazing educational experience happen. This guide will help you decide where you best fit at Mania®!

Be a part of the Mania® Support Staff & Get 20 CECs/ CEUs & still ATTEND EVERY SESSION!

- Assist 1 day & still **Participate in Every Session**!
- **Go wherever you want** for the other 2 days!
- **Earn 20 CECs** while assisting (SCW, AFAA, ACE, NASM, ACSM, AEA & more!)
- **50% OFF** all Live SCW Certifications (was $259, now $129.50
- **50% OFF** all SCW Equipment & Accessories (retail price)
- **FREE** Event T-shirt
- **FREE** Friday Night SCW Staff Dinner, Drinks & Prizes Party
- **FREE** Evening Masterclasses
- **SAVE $240** = Now ONLY $159 (regularly $399)

50% OFF CERTIFICATIONS

Every Mania ® Staff Assistant Crew Member receives a 50% discount off the full rate on any SCW Certification of their choice! Take more than one at this amazing discounted rate! Each Crew Member Attending this discount MUST help manage the room and assist the presenter creating a smooth educational experience for all!

CERTIFICATION CREW SUPPORT INCLUDES:

1. Smile, be friendly & help the Presenter.
2. Make every attendee feel welcome (check rosters, badges & wrist bands).
3. Hand out equipment.
4. Help un-registered attendees find SCW Registration.
5. Make announcements.
6. Arrive 15 mins before the Certification
7. Collect Presenter evaluations on the QR Code
8. Return support materials to SCW Registration.

SAVE AND PLAY



Staff Assistants may attend any session they wish when not working! **NOTE:** If a session is full or has limited equipment, Staff Assistants may be asked to audit/observe that session but will still receive CECs.

REGISTER

PRINT THIS GUIDE

Questions? Contact us at staff@scwfit.com or call/text 847-562-4020

CHOOSE YOUR SUPPORT TEAM

The Staff Team helps SCW for a limited time out of your Mania® experience. Attend Unlimited access to EVERY session with in-and-out privileges!

DOOR MONITOR



- Assist 1 day at the door
- Participate in the session once it is underway
- Free to attend EVERY session (even while you are assisting)
- Go wherever you want for the other 2 days!
- Attend TH and/or SU SCW Certs at 50% OFF
- Staff Meeting / Dinner TH 6:00pm-7:30pm (5:45pm check-in)
- Attend the 6:45am meeting the day you are assisting (Select which day (FR, SA, SU) you prefer- your choice!)
- Smile: make presenters & every attendee feel welcome
- Check badges & wristbands as they enter
- Request cell phones quieted and on vibrate
- Make Announcements
- Hold up presenter time signs (15 min, 10 min, 5 min, 1 min)
- At session end, remind attendees about presenter Evals
- Share any mic, music, water, or temperature issues with SCW
- Lower Music when too loud
- Be available in your room between sessions
- Take breaks when the session is operating smoothly
- End of day, return materials to Registration
- Help open Saturday Keynote
- Help with Sunday Tear-Down

PREP SQUAD



- Attend every MANIA® session for ALL 3 DAYS!
- Attend TH evening and/or Sunday SCW Certs at 50% off
- TH 5:45pm Check-In for Staff Meeting & 6pm Dinner Meeting & Rm Set-Up
- Help us WE 5:30pm-9:30pm & TH 8:30am-12:30pm or 5:30pm-9:30pm - Create Welcome Bags, rearrange rooms and light moving

TURN-AROUND



- FREE to attend every MANIA® session for ALL 3 DAYS!
- Attend TH SCW Certs at 50% OFF
- TH 5:45pm Check-In for Staff Meeting & 6pm Dinner Meeting & Rm Set-Up
- Morning meeting 6:45am (45 min. before 1st session of the day)
- FR, SA & SU rearranging equipment between all sessions + after the last session
- Sunday Truck Loading

BRANDING ASS'T



- FREE to attend every MANIA® session
- Attend TH (evening) and /or SU SCW Certs at 50% off
- TH 5:45pm Check-In for Staff Meeting & 6pm Dinner Meeting & Rm Set-Up
- Help us WE 5:30pm-9:30pm & TH 9:00am-1:00pm or 5:30pm-9:30pm
- Decorate SCW activity rooms with banners, Xframes & table runners
- Assist with Event & Expo Set-Up

MANIA® MOVER



- BE A STAFF ASSISTANT FOR FREE! (No charge!)
- FREE to attend every MANIA® session for ALL 3 DAYS!
- Attend TH SCW Certs at 50% OFF
- Help us WE 1:00pm-9:30pm & SU 1:30pm-4:30pm unloading and loading heavy equipment from truck
- You can also find a strong person to load & unload for you & get the conference for FREE!

MORE OPTIONS

REGISTRATION



- FREE to attend every MANIA® session
- Attend TH (day) and/or SU Certs at 50% OFF
- TH 5:45pm Check-In for Staff Meeting & 6pm Dinner Meeting & Rm Set-Up
- Help us service at SCW Registration FR, SA & SU – 1 hr before each opening & every break

HOST(ESS)



- FREE for all sessions except lunch Friday & Saturday
- Attend TH (evening) and/or SU SCW Certs at 50% off
- Help us WE 5:30pm-9:30pm, Lunch & Dinner FR & SA
- Assist with shopping, SCW Suite set-up & parties

EXPO BOOTH



- FREE to attend every MANIA® session
- Attend WE and/or TH (day) Certs at 50% OFF
- TH 5:45pm Check-In for Staff Meeting & 6pm Dinner Meeting & Rm Set-Up
- Assist with Set-Up and Running SCW Expo Booth FR, SA & SU

PHOTO CREW



- Free to attend every MANIA® session
- Attend TH and/or SU Certs at 50% OFF
- TH 5:45pm Check-In for Staff Meeting & 6pm Dinner Meeting & Rm Set-Up
- Use your cell phone to take candid photos & videos for SCW Social Media
- Dropbox all photos & videos to SCW
- Choose Fri, Sat or Sun
- Professional photography experience absolutely NOT necessary!

ROOMS

ROOM A	ROOM B	ROOM C	ROOM D	ROOM E	ROOM F	ROOM G	ROOM H
Function & Active Aging	Power & Personal Training	Group Programming	Recovery / Mind-Body	Pilates Reformer & Rebounder	Aqua Ex	Nutrition / Ex. Science	Leadership / Programming

WE'RE HIRING



Part-time Social Media Position

Join SCW Fitness Education as a Social Media Staff Assistant at MANIA®! Capture exciting Reels, Stories, posts, and videos while promoting presenters, sessions, certifications, and events. Ideal for a marketing student or fitness professional with strong Instagram and video-editing experience.
(**Have your Staff Assistant Fee fully refunded upon successful completion.**)

Send your resume and links to instragram accounts to **hr@scwfit.com** or apply at **scwfit.com/jobs**

CORE DUTIES

To ensure everyone can Attend the event fully, **we ask that all Staff Assistants complete their assigned duties.** Those who are unable to do so will be asked to pay the full attendee rate or may risk not receiving CECs.

Requirements for All Staff Assistants

- TH 5:45pm Check-In for Staff Meeting
- TH 6:00pm-7:30pm Dinner Meeting & Rm Set-Up
- FR 6:00pm-8:30pm Dinner, Dirnks & Dessert Party in Suite
- SA 8:45am-9:15pm Set-up Keynote
- SA 10:30am-10:45am Tear-Down Keynote
- SU 1:30pm-2:30pm Close-Down MANIA®

REGISTER